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*Healthy Members, Healthy Union, Healthy Communities*

## Memorandum

**TO: All SUN Locals  
All SUN District Councils  
SUN Board of Directors**

**FROM: Constitution, Bylaws & Resolutions Committee**

**DATE: October 2, 2019**

**SUBJECT: Call for Amendments  
Call for Resolutions  
Call for Negotiations Considerations**

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The SUN 2020 Annual Meeting is scheduled for April 29, 30, May 1, and the Constitution, Bylaws & Resolutions Committee, in accordance with Bylaw 6.04 (i), hereby calls for:

- (1) Constitutional Amendments
- (2) Bylaws Amendments
- (3) Policy Resolutions
- (4) Position Statements Resolutions
- (5) Business Resolutions
- (6) Negotiations Considerations

Constitutional and bylaws amendments must be submitted on the Amendment Form. A constitutional or bylaw amendment is any proposed change(s) to the current language. Do not repeat the current language on the form but rather submit the proposed wording change(s).

Resolutions pertaining to policy changes, position statement changes or general business of the union must be submitted on the Resolution Form. A policy resolution or position statement resolution should identify the rationale of the proposed change or proposed new item that is being submitted and the intent of the proposed change or proposed new item. A general business resolution(s) is any matter affecting the general operations of the Union, its relationship to other organizations (labour, union or otherwise) or government. On the form,

Whereas statements should be used to provide the rationale for the proposed change and the Be It Resolved statement identifies the intent of the proposed change.

Resolutions related to bargaining and collective agreement changes must be submitted on the Negotiations Consideration Form. State the intent of the proposal and not actual contract language. Also include reference to article number and a brief rationale. In years when bargaining is active, these resolutions may be returned to the mover with the recommendation that this resolution can be held and resubmitted in the year prior to the next round of bargaining.

Each form must be signed by two members of the Union and submitted to reach the Regina office no later than:

**1600 HOURS  
JANUARY 7, 2020**

**NOTE:** Allow ample time if mailing - consider other means if you have slow mail service. Any forms that are faxed or emailed to the Regina SUN office must be followed up with a phone call (1-800-667-7060) to confirm the fax or the email was received. The original must also be sent in to the Regina SUN office by mail.

**PROPOSED AMENDMENTS RECEIVED AFTER  
THE DEADLINE CANNOT BE CONSIDERED**

Forward the forms to:

Constitution, Bylaws & Resolutions Committee  
c/o Saskatchewan Union of Nurses  
2330 2nd Avenue, Regina, SK S4R 1A6  
Regina Office Fax # 306-522-4612  
Regina Office Email [regina@sun-nurses.sk.ca](mailto:regina@sun-nurses.sk.ca)

The Constitution, Bylaws & Resolutions Committee will issue to each Local and SUN District Council a report containing the proposed amendments and resolutions, which are to be voted on at the Annual Meeting.

The Committee requests each Local/SDC to advise its membership of the Call for Resolutions.

Direction with respect to submission of Resolutions and Constitution/Bylaw amendments is contained in the SUN Constitution Article 7, and Bylaws 3.03 and 6.04.

In addition, the Committee adds these points:

- 1) Resolutions should be worded in a concise, unambiguous and complete form in order that clear direction may be taken from them. Include only one idea or direction per Resolution/Amendment.

- 2) On submitting a Constitution or Bylaw amendment, where such change has implication elsewhere in the Constitution or Bylaws, the member is responsible to also submit further amendments made necessary by the initial amendment. The Constitution and Bylaws cannot contain contradictory clauses.
- 3) In accordance with Membership Policy 014-M-2007, "All Annual Meeting resolutions with a financial component must be accompanied by cost allocation, upon submission." This financial component is the responsibility of the mover/seconded to provide.

Constitution, Resolutions & Bylaws Committee:

Rachel Hyatt-Hiebert, Chairperson  
Candace Lahoda, Committee Member  
Mandi Senger, Committee Member  
Valerie Georget, Committee Member  
Maureen Arseneau, Board Liaison